

## EMPLOYMENT APPLICATION

### PERSONAL

Last Name	First Name	Middle Name	Date of application
Address		City, State and Zip Code	
Contact Phone Number		Daytime Phone Number	
If you have used a name other than the one listed above during the past five years, please list it here.			

Are you 18 years of age or older?       Yes       No

Are you able to perform the essential functions of the position for which you are applying with or without reasonable accommodation?       Yes       No      If no, please explain (use a separate sheet if necessary).

Are you a United States citizen or alien legally authorized to work in the United States?       Yes       No

Have you ever been convicted of, or pled guilty or no contest to a crime other than a minor traffic violation, or are you now under charges for any criminal offense? A criminal conviction will not necessarily disqualify you from consideration for employment.       Yes, please explain fully on a separate sheet       No

### POSITION AND AVAILABILITY

What position are you seeking?	<input type="checkbox"/> Full-time	Date you would be available:
	<input type="checkbox"/> Part-time, what days and hours are you available:	

### BACKGROUND

**Please provide the following information concerning your church attendance over the past five years:**

Current Church	Dates Attended	Address	Phone
Previous Church			
Previous Church			

### EMPLOYMENT HISTORY

List your last 3 employers beginning with your current or most recent employer:

Current or Last Employer		Address, City, State, Zip	
Position		Supervisor or Contact Person for Reference	Telephone number
Beginning Date (m/y)	Ending Date (m/y)	Reason for leaving	
Please describe your duties:			

Employer		Address, City, State, Zip	
Position		Supervisor or Contact Person for Reference	Telephone number
Beginning Date (m/y)	Ending Date (m/y)	Reason for leaving	
Please describe your duties:			

Employer		Address, City, State, Zip	
Position		Supervisor or Contact Person for Reference	Telephone number
Beginning Date (m/y)	Ending Date (m/y)	Reason for leaving	
Please describe your duties:			

**EDUCATION**

**Circle the highest grade completed:** 8 9 10 11 12 GED College 1 2 3 4 Graduate School 1 2 3 4

**List all schools, beginning with high school:**

School	City/State	Dates Attended (m/y) From: To:	Graduate?	Degree/Major
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	

**TRAINING AND EXPERIENCE**

**List any additional training or experience you have had that qualifies you for the position you are seeking, including any professional license or certification:**

**PERSONAL REFERENCES**

**List below two personal references who are acquainted with you. Do not list relatives.**

Name	1.	2.
Company Name		
Title		
Email Address		
Telephone		

**ADDITIONAL INFORMATION**

Attach additional sheets if necessary to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_